

**Scappoose Public Library Board of Directors  
Budget Hearing  
June 20, 2019  
6:30 pm  
Library Meeting Room**

**Agenda**

**1.0 Call to Order: Pledge of Allegiance to the Flag**

Attending: Board members Bill Blank, Lisa Lewis, Vice President Mary Jo Mazzella, Stewart Millager  
Library Director Jeff Weiss. Mary Jo called the meeting to order at 6:42 and led the Pledge of Allegiance.

**2.0 Budget Review**

Director Weiss presented the budget as approved by the Budget Committee (attached). There have been no changes to the committee approved budget. He noted that the library has over \$140,000 in unspent funds currently in the credit union and state treasury accounts to fund library operations through the November tax draw

**3.0 Public Input**

There was no public input

**4.0 Adjourn**

Meeting was adjourned at 6:50 PM.

**Scappoose Public Library Board of Directors  
Regular Business Meeting  
June 20, 2019  
Immediately following Budget Hearing Meeting  
Library Meeting Room**

**Agenda**

**1.0 Call to Order**

The meeting was called to order at 6:54 pm. Attending were Vice President Mary Jo Mazzella, Bill Blank, Lisa Lewis, Stewart Millager, and Director Jeff Weiss

**2.0 Public Input**

There was no public input

**3.0 Consent Agenda**

***3.1 Secretary-Treasurer's Report***

***3.2 Presentation of Bills***

***3.3 Approval of Minutes: May 16, 2019***

End of fiscal year bills were discussed. The only outstanding large bill is the 2019 elections bill because the county has not sent bills as of this meeting date. The board voted to encumber the election funds from the 2018-19 budgets to pay this bill. Lisa Lewis made a motion to encumber these funds and approve the consent agenda. Bill seconded. Motion passed.

### **3.0 Old Business**

#### **4.1 Review of Collection Development Policy.**

Director Weiss presented a final version of the proposed Collection Development Policy (attached). New additions to the policy are the Freedom to View, Freedom to Read, and Library Bill of Rights from the American Library Association as well as a reconsideration form for patrons who want an item removed from the collection. The board discussed the reconsideration process which is proposed to be a 3 level process involving citizen committees in the reconsideration process. Lisa Lewis made a motion to adopt the policy. Stewart seconded. Motion passed.

#### **4.2 Movies and Concerts in Heritage Park**

Director Weiss presented promotional materials for the summer events. The early summer events were discussed.

#### **4.3 Summer Reading "A Universe of Stories."**

Summer Reading started the Saturday before Board Meeting. After 5 days, we have 66% of the total number of participants we had all summer. All summer reading events have been over attended and stretched our capacity. We are moving the Reptile Man program to the park because we are anticipating well over 100 children for that event. The library is also surpassing circulation for the previous year every month by the last week of the month.

### **5.0 New Business**

#### **5.1 Adopt Budget Resolution 67-19**

Budget resolution attached. The 4 budget resolutions were read and adopted by the board. Section 1 motion was made by Stewart, seconded by Lisa. Section 2 motion was made by Stewart, second by Lisa. Section 3 motion was made by Stewart, second by Lisa. Section 4 motion was made by Stewart, second by Lisa.

Mary Jo signed the resolution copies in the absence of President Kevin Freimuth.

#### **5.2 Librarian's Report (attached)**

A potential conflict of interest issue was discussed because Creekside Academy wants to rent the meeting room to use for tuition paid children's programs conducted by an incoming board member. The board discussed this issue and recommended that the director consult with our lawyer and if the lawyer saw no potential conflict, to allow Creekside to rent the room.

#### **5.3 Recycle unused metal shelf parts in basement**

The Board agreed that the library could call Habitat for Humanity to recycle these parts.

#### **5.4 Proposal for Summer Reading Food for Fines**

Rachel Lunden submitted a proposal to have Food for Fines for children in summer reading. The board agreed to have Food for Fines with \$3 in fine credit for each \$1 in fines for the duration of Summer Reading.

#### **5.5 Discussion of Computer Use Policy**

Director Weiss presented the current Computer Use Policy (attached) which has not been enforced since before the current director. Issues were discussed with children using the computers and the number of

latchkey kids the library sees. Not allowing these kids to use the computer and internet would directly impact library services and the ability to provide services to kids. The board asked the director to investigate what other libraries are doing and present options.

#### **5.6 Discussion of Juvenile Borrower Card Policy**

The board discussed the Juvenile Borrower Card Policy and how it would interact with the computer use policy. Many of the latchkey kids do not have parents who can come to the library with them.

#### **6.0 Other Business**

The board recognized Bill Blank and Kevin Freimuth for their service and served refreshments.

#### **7.0 Future Agenda Suggestions**

#### **8.0 Board Comments**

Stewart expressed commitment to renewed participation on the library board.

#### **9.0 Adjourn**

Meeting adjourned at 8:10 PM.